

JOB DESCRIPTION: COMMUNITY ORGANISER IN THE NORTH EAST

The closing date for applications is **6pm on Wednesday 17 October 2018**.

To apply please send us:

- A covering letter explaining how you meet the criteria set out in the person specification and why this role interests you. Please provide sufficient relevant evidence, including examples.
- A CV including your employment history (both paid and unpaid), relevant achievements in recent roles, educational and professional qualifications and latest remuneration. Please also include your preferred contact details.
- Details of two people who have agreed to act as a referee for you. One referee should be your current or most recent employer. We would not contact the referees without your permission.
- (Voluntary) The equality and diversity monitoring form that you can find at: <http://justfair.org.uk/vacancies/>

Applications should be sent to info@justfair.org.uk

Please write 'Application – Community Organiser in the North East' as the email subject.

You should expect an acknowledgement of receipt within 24 hours during weekdays. If you have not heard from us by then, please resend the email and/or contact us via phone (02070923408) or Twitter (@justfairUK).

Interviews will take place in Newcastle in the w/c 29 October.

ABOUT JUST FAIR

Just Fair is a registered charity founded in 2011. We monitor and advocate for economic and social rights in light of international human rights law. Economic and social rights include the rights to health, education, housing, food, water, social security, and just and favourable working conditions.

Our vision is that of a country where economic and social rights are fulfilled for everyone. We want to make more people aware of their rights, urging authorities to respect and protect economic and social rights and encouraging individuals and civil society groups to champion these rights.

We produce high quality research about human rights, monitor and campaign for economic and social rights in the UK, respond to public consultations and parliamentary inquiries and conduct training and other events about economic and social rights. We submit evidence to UN monitoring bodies and collaborate in international human rights projects.

Together with our friends of The Equality Trust, Just Fair leads the campaign [#1forEquality](#) to bring the socio-economic duty to life (section 1 of the Equality Act 2010). The campaign is supported by more than 70 civil society groups and academics and the call to implement the duty has been endorsed by 78 MPs.

Just Fair is laying the foundations for a new social rights alliance in England, starting in the North East. We want to explore and test whether organised communities are able and willing to use the language and tools of social rights in their work. This is a new project for us and you will be in charge of its implementation, for which you will be able to rely on the support of a small team based in London as well as volunteers around the country.

You can find further information about Just Fair on our website: www.justfair.org.uk

JOB DESCRIPTION AND PERSON SPECIFICATION

Job Title:	Community Organiser in the North East (Part-time)
Accountable to:	Policy Director
Location:	Flexible work remotely with the ability to move within the North East. Monthly face-to-face meetings with the Policy Director will take place in Newcastle. At least for now you will have to use your own laptop.
Salary:	£26,083 pro rata Pension scheme with 8% employer contribution Travelling expenses within the North East and between Newcastle and London as required
Duration:	2 years, with 6-month probation period, and a possibility of extension.
Working hours:	3 days (21 hours) We would be willing to extend it to a full time position in due course if we secure the necessary funds.
Job purpose:	<p>We are looking for a person committed to the cause of social justice and human rights.</p> <p>You will explore, build and develop a new social rights alliance of people, communities and voluntary sector organisations in the North East.</p> <p>With excellent office, communications, community organising and networking skills, you will be able to work independently and out of your own initiative. You will be the only representative in the North East of a small team of committed and versatile staff members. You will work remotely. The job requires flexibility both from us and from you. Telephone/internet based meetings will be quite common and you will work with volunteers.</p> <p>Familiarity with international human rights law and with domestic law on socio-economic rights will be valued.</p> <p>It will not be possible to obtain a work permit for this position. You must be fully eligible to work in the UK.</p>

Main duties and responsibilities

1. Proactively build relationships with potential participants and networks. This includes visiting groups, engaging with them face-to-face and on social media.
2. Contribute to write and design an advocacy guide and a toolkit for social rights conversations, and work with both documents with volunteers, activists, community groups and voluntary sector organisations in the North East.
3. Organise small gatherings and larger events to discuss how social rights could be used to frame the work for social justice in the North East.
4. Report back in writing to the Policy Director, the Board and funders as required.
5. Be ready to undertake other reasonable activities in line with the role.
6. Work closely and under the direction of the Policy Director and be ready to contribute to Just Fair's work.

Requirements

1. Eagerness to bring people together to challenge the status quo, building bridges and listening to ideas without judging, helping communities discover their potential for change, and making a better place to live out of them.
2. Experience working in the voluntary sector and familiarity with the state of this sector in the North East.
3. Strategic thinking and ability to translate relatively complex policy issues into accessible and persuadable language.
4. Experience producing communications and campaigning material, including visuals and infographics.
5. Experience organising events.
6. Experience in training delivery and/or event facilitation.
7. Experience working with volunteers.
8. Ability to work with common office tools, Wordpress and similar servers, Facebook groups, WhatsApp, Slack and social media.
9. Ability and readiness to work flexibly and remotely.
10. Proficiency in English.

11. Commitment to the principles and values of equality, social justice and human rights.

Desirable

1. Familiarity with international human rights law and policy and research issues on economic and social rights. Willingness to learn about it.
2. Experience in field research, including interviewing, focus groups, methods and research agenda management. Willingness to learn.
3. Experience in budget management.
4. NGO/charitable fundraising experience.
5. Experience in monitoring and evaluation processes.
6. Experience dealing with journalists.
7. Strong writing skills and editorial judgement.
8. Artistic expressiveness and experience using arts in campaigning.
9. Ability to write, speak and read in other languages.